

(Practice Name)

HOW DOES MANAGEMENT RATE?

Your perception of how this practice is run is important to us. We value your opinion and ask you to complete this questionnaire so that we can develop a better understanding of the work environment and each staff member's level of satisfaction.

Please put the completed survey in a sealed envelope and place it on the office manager's desk within 24 hours. If you answer No to any of the first 10 questions, please explain your answers on the reverse side. Thank you for taking the time to give us your opinions.

	Yes	No	Sometimes
1. Does management seem to care about how you feel about your work?			
2. Is management open and honest in dealing with employees?			
3. Do you feel you can go to your immediate supervisor for support and solutions?			
4. Does your manager give you a clear understanding of what is expected of you?			
5. Are you eager to come to work?			
6. Are employees and employer equally loyal, trustworthy, and respectful?			
7. Is the office environment between employees and employer comfortable?			
8. Do you receive enough information to perform your work?			
9. Is the supervision you receive adequate?			
10. Do you receive appropriate feedback on your job performance?			
11. How well do you know what is expected of you in your job? _____ I have only a very vague idea _____ I have a somewhat vague idea _____ I have a pretty good idea _____ I have a very good idea _____ I know exactly			
12. How sincere is your supervisor's interest in getting your opinions and suggestions? _____ My supervisor has a very sincere interest in my opinion _____ My supervisor has a considerable interest in my opinion _____ My supervisor has some interest in my opinion _____ My supervisor has little or no interest in my opinion _____ I don't know whether my supervisor is interested in my opinion			
13. What do you believe is the current level of employee morale in the practice? _____ Very high _____ High _____ Medium _____ Low _____ Very low			
14. Why do you believe morale is at this level?			
15. What, if anything, could be done to improve morale?			
16. Do you have any ideas on how to improve your job or the practice's operations? (Use additional paper if necessary.)			