

## **ADAM Dermatology Billing and Coding Certification Modules:**

1. Introduction to Dermatology/Medical Terminology:
  - a. Common medical terminology
  - b. Common procedures
  - c. What is Mohs?
  - d. How much time is needed for procedures?
  - e. What are specialty services used in dermatology practices today?
    - i. PDT
    - ii. XTRAC
    - iii. Others
2. Insurance Coverage
  - a. What are HMOs?
  - b. What are PPOs?
  - c. Why are insurance cards important?
  - d. Eligibility checks – who is doing them and why?
  - e. Medicare overview
  - f. Secondary Insurance billing
  - g. How to do an appeal
  - h. Electronic communication
  - i. Clearinghouse info
3. Billing Regulation/National Billing Standards
  - a. CLIA – what you need to know
  - b. Overpayments
  - c. Medical records requests
  - d. What is MIPS
  - e. Fraud – what you need to know
  - f. Modifiers
  - g. Pathology
4. Federal Laws
  - a. Debt Collection
  - b. Security Risk Analysis
  - c. HIPPA
  - d. ADA
5. Coding
  - a. What's covered and what's not ....and why!
  - b. Global periods
  - c. UNNA Boots – what's the big deal?

6. Billing
  - a. What makes a patient a “new patient”?
  - b. Post op periods – what you need to know
  
7. Report Management
  - a. Key performance indicators
  - b. 30/60/90 day reports
  - c. Collections
  
8. Cosmetic Dermatology
  - a. What is considered medical necessary?
  - b. Microneedling
  - c. Lasers
  - d. Microdermabrasion