Behind every successful dermatology practice is an exceptional practice manager. The ADAM Practice Manager of the Year is a program to recognize excellence in everyday practice. Please submit your nomination for the Practice Manager who delivers outstanding performance in the following areas (please see separate scoring sheet for full criteria information):

- Leadership
- Management
- Customer Service
- Going Above and Beyond

**HOW TO ENTER:**

1) Have your doctor fill out the Official Nomination Form (on the next page).

2) Using the criteria above, have the doctor tell us why he or she feels the Practice Manager should win ADAM Practice Manager of the Year in 500 words or less.

3) Fax this completed form to 800-671-3763 by January 9, 2017 or email form to adaminfo@shcare.net

**NOMINATION DETAILS:**

To be eligible, the nominee must be a current member of ADAM and be present at the 2017 Annual Meeting in Orlando, Florida, February 27-March 1, 2017 to accept the award. The ADAM Practice Manager of the Year receives free registration to ADAM’s 26th Annual Meeting in 2018 and a $1,000 cash prize, underwritten by CareCredit, the founding sponsor. Please make sure the nominee, along with the practice doctor, are aware of the nomination. The winner will be selected by a committee of ADAM members.

The ADAM Practice Manager of the Year Award will be presented at the 2017 Annual Meeting. For more information, call 866-480-3573.
## OFFICIAL NOMINATION FORM

<table>
<thead>
<tr>
<th>Nominee Name:</th>
<th>Nominator Name:</th>
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</thead>
<tbody>
<tr>
<td>Nominee Position:</td>
<td>Nominator Position:</td>
</tr>
<tr>
<td>Practice Name:</td>
<td>Nominator Contact Information:</td>
</tr>
<tr>
<td></td>
<td>Phone: Email:</td>
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</tbody>
</table>

**Nomination:** (Please print below or include a separate sheet. Please tailor your nomination to the criteria outlined. (500 words or less.))

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